



District of Columbia Air National Guard

Technician



Announcement Number: Tech 06-025

APPLICATION MUST BE FORWARDED TO: Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 APPLICATION MUST BE RECEIVED NLT N/A	OPENING DATE: 20 Jan 2005	CLOSING DATE: OUF
	Position Title, Series, Grade, Salary Range Supply Technician, 70062000 GS-2005-06 - \$33,000 - \$42,898	
	Maximum Military Rank: TSgt Selectee will be assigned to a compatible military position.	
	Military Duty Assignment: 2S0XX	
Position Location: 113 th LRS, DCANG Andrews AFB, Maryland	Appointment Status [X] Excepted [X] Enlisted [] Officer [] Competitive	
AREA OF CONSIDERATION: TECHNICIAN: Group III (Individuals who possess the necessary qualifications for military membership in the DCANG)		
Permanent Change of Station: Relocation expenses will not be paid to Technician.		
Special Remarks: www.dcandr.ang.af.mil		
INSTRUCTION FOR APPLYING: This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applicant's application must contain current unit assignment, AFSC/SSI and military grade. All submitted documents must be current. <u>No binders please.</u> <u>If you are applying under the Technician Job Announcement the following documents are required:</u> 1.) OF612, SF171 or a Resume 2.) KSA's - Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.		
Condition of Employment: National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.		
Technician Employment Questions: SPC Jason Timmons, HR Assistant can be reached at 202-685-9775 or DSN 325-9775. MSgt Stephanie Thompson, Human Resources Specialist can be reached at 202-685-9780 or DSN 325-9780.		
Evaluation Process: Applications will be evaluated solely on information supplied in the application (OF612, SF171, resume and NGB34-1). Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

This announcement must be posted on unit bulletin boards until the day following the closing date.



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Technician Announcement Number: 06-025

Position: Supply Technician, GS-2005-06, 70062000

Brief Description of Duties:

Reviews existing stock catalogs, drawings, etc., for the purpose of identifying duplicate items already cataloged or otherwise recorded in the supply system. Assures production support for items requiring special handling. Maintains contact with program representatives and other offices on special program requirements. Reviews requisitions, supporting documents, and reference material to determine special supply action required. Expedites the delivery of urgently required items. Coordinates supply actions with transportation and other supply units or organizations. Responsible for inventory management of decentralized and decontrolled items, including supplies, equipment, forms, and publications. The work includes requirements determination and forecasting, distribution or redistribution of material, procurement authorization, and limited funds management. Performs other duties as assigned.

Qualifications: GS-06

General Experience:

Experience in clerical or office work such as maintaining records; screening, reviewing, and verifying documents; searching for and compiling information and data; or work involved in the physical handling of supplies and equipment provided this gave the candidate some general knowledge of supply transactions and regulations, procedures, identification codes, etc.

Specialized Experience:

Must demonstrate nine (9) months experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements (GS-06)

- A. Knowledge of standard methods of receipt or material order documentation control and material processing.
- B. Knowledge of regulations and policies regarding storage space controls, stock location systems, layouts and storage techniques.
- C. Ability to maintain and complete supply documents and transactions
- D. Skilled in maintaining effective work relationships with customers.

**Current Unit assignment, AFSC/SSI and Military grade must be included on application.
Incomplete applications will not be considered for employment.**